

WHY STUDY MANAGEMENT AT MILES COLLEGE?

- You take one course each month
- Management Program classes are offered once a week on Saturdays
- Small class size
- Personal attention
- Financial Aid for students who qualify
- Programs help students develop marketable skills in management, leadership, professional writing, oral presentation, critical thinking, and computer applications
- Some classes are offered on-line

Mission

Prepare students for careers in accounting, business, and management. The courses offered also prepare students for graduate study, and for entrepreneurship

Management Courses

Management & Supervision
Human Resource Management
Organizational Behavior
Organizational Communication
Organizational Analysis
Management Information Systems
Research Methods in Management
Interpersonal Relations
Adm. Theory and Practice
International Business Management

STUDENT ORGANIZATIONS AND ACTIVITIES

All students in the Business Division are encouraged to participate in student organizations. Benefits from involvement in a student organization include:

- Networking on a local, regional and national level
- Enhancing professional development by attending organization meetings
- Interacting with employers and entrepreneurs who recruit at regional and national level
- Internship opportunities
- Awards and scholarships for outstanding performance

LEADERSHIP SKILLS BUILDING OPPORTUNITIES

People working in the management field are expected to use their skills in order to produce significant and measurable results for their organization; therefore, students must be proficient in many key areas such as oral and written communication leadership skills, critical thinking and decision making, organizational and team building, technological and interpersonal skills.



MILES COLLEGE

AN ACADEMY FOR THE 21ST CENTURY



CAREER OPPORTUNITIES

Sales Manager
Personnel Manager
Marketing Manager
Operations manager
Quality Control Manager
Office Systems Manager
Customer Service Manager
Hotel/Resort manager
Department Manager
Restaurant Manager
Fundraising Director
Director of Services
Executive Director
Billing Supervisor
Retail Manager



- Miles College is a fully accredited College* committed to personal and professional growth of its students.
- Students are provided opportunities to acquire skills/abilities in subject matter, critical thinking, analytical, communication, and computer applications.
- *Miles College is accredited by the Commission of Colleges of the Southern Association of Colleges and Schools
1866 Southern Lane
Decatur, Georgia, 30033-4097
Phone 404-679-4501
- to award Bachelor's degrees



DIVISION OF BUSINESS & ACCOUNTING

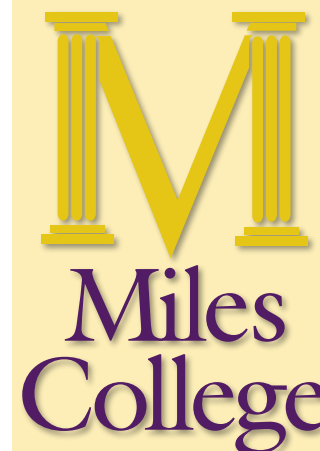
P.O. Box 39800
Birmingham, AL 35208

Please call for additional information
Phone: 205-929-1539
www.miles.edu

BACHELOR OF SCIENCE

MANAGEMENT DEGREE

SATURDAY PROGRAM
FOR WORKING ADULTS



EARN YOUR BACHELOR OF
SCIENCE DEGREE IN 18-20
MONTHS, IF YOU HAVE
COMPLETED TWO YEARS OF
COLLEGE COURSES

DIVISION
OF
BUSINESS
AND
ACCOUNTING